

CASE STUDY



LawMaster helps charity enhance productivity, save money and reduce storage

When the Queensland branch of St Vincent de Paul established their Legal Department in 2012, they decided to upgrade their document and file management system. The manual Windows Explorer filing system they had been using was inefficient and lacked transparency. The charity wanted a comprehensive solution that brought all the information and data they needed together in one single, centralised source. To help Vinnies drive efficiency but keep operating costs down, LawMaster offered to implement our technology on a pro-bono basis.

THE OPPORTUNITY

Vinnies began using LawMaster throughout their legal department and the wider diocese as a document management system and customised the workflow to suit the specifics of their property transactions and other legal matters. All information related to each property is now stored in a master matter file, including all emails, funding agreements, reports, leases, safety inspections and other documentation. The Vinnies legal team can now record, file and search for all documentation quickly and efficiently, confident that no vital data will be missed.

Knowing that information is their most critical asset, Vinnies recently decided to move to LawMaster's cloud hosting solution that lets them operate seamlessly with appropriate risk mitigation measures in place.

LAWMASTER ENABLES CITY-BASED VINNIES TO SAVE ON PAPER AND VALUABLE OFFICE SPACE

The software has been so effective, Vinnies is using far less paper across the organisation. Large compactus, filing cabinets and storage areas have been decreased to make way for additional staff workstations. LawMaster has been credited as being the catalyst for this change.

THE UPGRADE RESULTS

60%

REDUCTION IN PAPER USAGE AND PRINTING COSTS

25

EXTRA WORKSTATIONS CREATED FROM REDUCED PAPER STORAGE AREAS AT HEAD OFFICE



IMPROVED EFFICIENCY: LawMaster's powerful search and file management functionality has saved the legal team time and increased their productivity

MORE OFFICE SPACE: Electronic file management has vastly reduced the need for filing cabinets, compactus and storage, freeing space for more personnel

ENHANCED FLEXIBLE REPORTING: LawMaster's intuitive reporting tools enable the team to quickly and easily produce operational and board reports in real-time

GREATER ACCESSIBILITY: All historical documents and emails are accessible in one place, ensuring Vinnies has an accurate and comprehensive record history at all times.

"WE'VE BEEN VERY FORTUNATE TO HAVE LAWMASTER IN OUR LEGAL AREA FOR THE LAST SIX YEARS, WE USE IT EXTENSIVELY, IT HAS MANY WONDERFUL FEATURES THAT HAVE HELPED STREAMLINE OUR PROCESSES, CREATE EFFICIENCIES, SAVE SPACE AND GIVE CONFIDENCE TO OUR TEAM THAT WE CAN PROVIDE TOP-QUALITY LEGAL SERVICE TO OUR STAKEHOLDERS. WE'RE VERY GRATEFUL TO LAWMASTER FOR THEIR SUPPORT AND LOOK FORWARD TO CONTINUING OUR WORK WITH THEM IN THE FUTURE."

Joe Duskovic
General Manager Governance & Risk
St Vincent de Paul Society Queensland

To speak to a LawMaster expert [click here](#)

information@lawmaster.com.au

LawMaster.com.au

T: 1300 135 214

Sydney | Brisbane | Sunshine Coast

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